



SILVERHILL SCHOOL

Strangers

In our school community there will be many people who will be visiting for a first time and will therefore be deemed to be 'strangers'

On many occasions these 'strangers' turn out to be parents or grandparents. They are usually grateful to be treated with suspicion.

Any adult who comes across someone whom they believe might be a stranger should approach them and ask who they are and why they are in school.

When this information has been given the 'stranger' will be shown to the Secretary's office or Bursar's office where they will be confirmed as a 'visitor'.

If the information given is deemed to be insufficient or suspicious the stranger will be asked to accompany the adult to the office and if their presence is not confirmed appropriate action will be taken. This may entail accompanying the 'stranger' off the premises and/or notifying the police.

Pupils should not approach an unknown person but inform a member of staff immediately.

If a stranger approaches a child they should direct them to the office and inform a member of staff.

No child will be handed over to a person unknown to a member of staff. Parents are asked to inform us if someone different is collecting a child from school. If a 'stranger' comes to collect a child from school and we have no prior knowledge of this, the parents will be contacted before the child is released.