



4.01

Behaviour Policy

Staff encourage the highest standards in collective and self-discipline. The ethos of the School and the planning of the broad curriculum, promote the attitudes and values necessary for individual children to contribute positively to their own personal development and to that of the School. These attitudes and values are further encouraged through a system of rewards and sanctions.

General management

- All pupils have a right to work in a calm, supportive and purposeful atmosphere.
- All pupils have the right to come to school without the fear of being bullied - see 4.03 Anti-bullying Policy.
- Guidelines are issued and discussed at the beginning of each school year outlining expected classroom behaviour, with reasons. These rules prepare pupils for their eventual position in a place of work where procedures have to be followed.
- Pupils normally sit at the same place each lesson within a structured, working group. This helps to provide a safe, disciplined environment.
- Class lists and details of pupils with special educational needs are available for covering teachers to quickly identify and resolve problem areas.
- Each agenda for Staff meetings may have a regular slot for staff to share problems that they have with specific pupils, information about the pupils and strategies for dealing with the specific problem or individual.

The Class Teacher

The class teacher has prime responsibility for pastoral care. This includes:

- Giving rewards and sanctions.
- Watching out for children who are behaving out of character.
- Through talking and listening to children, suspected occurrences of non-accidental injury or child abuse can be picked up and reported to the Headmistress for further investigation.

Rewards

Rewards are a very powerful tool for teachers to use. The general practice of classroom management involves many rewards being given to children on a daily basis. These include:

- Verbal praise, written remarks about good work, stickers, sending children to a nearest teacher or the Headmistress for praise.
- House points, Headmistress awards/merits, stars and commendations are given to children in recognition of outstanding work or behaviour.
- Using these rewards help to give the pupils a sense of achievement and a chance to celebrate their successes.
- Reports which are also seen as a vehicle for constructive criticism and praise.

Sanctions

If a child is performing or behaving badly, e.g. bullying or disrupting the education of his/her peers, then the Headmistress will be informed and the following disciplinary steps will be taken. (See also 4.02 Anti-Bullying Policy)

The child will be warned officially to stop offending and a suitable strategy will be employed, e.g.:

- Talking the matter over with the child.
- Talking to other teachers and pupils.
- Talking to parents.
- Using 'my behaviour book'.
- Moving the pupil to another seat to facilitate learning and good behaviour.
- A pupil may work in another classroom away from the usual group for a cooling off period.
- Withdrawing any pupil from participating in practical work for a period of time as appropriate to safeguard the welfare of the majority of pupils.
- Placing the pupil on report. Here the behaviour is monitored throughout the day.
- Denial of playtime or lunch times.
- Work 'avoided' can be done at break or lunch time under direct supervision.

In the specific case of disruptive behaviour, the following steps will be followed:

1. **Reminder 1** – “That’s a reminder – please take notice,” in a calm voice.
2. **Reminder 2** – “This is your second reminder. Please change your behaviour”, in a firm voice.
3. **Time Out** in class away from the child’s desk, to think about their behaviour.
4. **Give the child a choice** – “Either improve your behaviour and start working or you will leave the class and be sent to another class.” (partner class)
5. **Partner Class** – child is sent here and a letter is sent home to parents/guardians.
6. **Sent to Headmistress** – Parents are called in to a meeting.

In the case of swearing or aggressive behaviour, teachers go straight to step 6.

If the child does not stop they will be excluded for a minor fixed period (one or two days). In all cases of exclusion the parents/guardians will be asked to bring their son/daughter to discuss the terms of re-admittance with the Headmistress.

If the child then carries on offending he/she will be recommended for exclusion for a major fixed period (up to five days) or an indefinite period.

If the child will not end such behaviour, he/she will be recommended for permanent exclusion (expulsion).

N.B. In the cases of bullying, racist or sexist behaviour see the relevant policies.

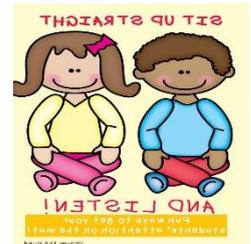
Discipline during morning and lunch break time is monitored by the staff on duty.

This policy was adopted by	Silverhill School
Date	January 2019
Review Date	January 2020
Name of signatory	Jenifer Capper
Role of signatory	Headmistress

Silverhill School/Classroom Rules



- Keep our School clean
- Keep our Classroom tidy
- Knock on the door before entering a Classroom
- Raise our hands when we want to speak
- Listen when the teacher is talking
- Be **Kind** and **Polite** to each other
- Sit up straight in lessons and in assembly
- Treat each other with **Respect** in the line
- **DON'T** Run in the Classrooms, Cloakrooms and between lessons
- **DON'T** touch anyone else's things without permission





Cloakroom Rules

- Please ensure that all belongings are kept neatly on your peg.
- All School books must be kept in your bags.
- P.E kit must be kept in your sports bag and same for uniform when you get changed.
- Try and get to lessons as quietly and quickly as possible.
- Show respect for all children's property and users of the cloakroom.
- Only bring in sports equipment if you are being supervised by an adult or if you have been told to.



- Be Gentle
- Be Kind and Helpful
- Be Honest
- Look after Property
- Play Co-operatively
- Listen to people

