



## 5.03

### Working in Partnership with Other Agencies

#### Policy statement

We work in partnership with local and national agencies to promote the well-being of all children.

#### Procedures

- We work in partnership, or in tandem, with local and national agencies to promote the well-being of children.
- We have procedures in place for the sharing of information about children and families with other agencies. These are set out in our Information Sharing Policy, Safeguarding Children and Child Protection Policy and the Supporting Children with Special Educational Needs Policy.
- Information shared by other agencies with us is regarded as third party information. This is also kept in confidence and not shared without consent.
- When working in partnership with staff from other agencies, we make those individuals welcome in our setting and respect their professional roles.
- We ensure that staff from other agencies do not have unsupervised access to the child they are visiting in the setting and do not have access to any other child(ren) during their visit, unless this is specifically asked by the parent i.e. speech and language therapist.
- Our staff do not casually share information or seek informal advice about any named child/family.
- When necessary, we consult with and signpost to local and national agencies who offer a wealth of advice and information that help us to develop our understanding of the issues facing us and who can provide support and information for parents. For example, ethnic/cultural organisations, drug/alcohol agencies, welfare rights advisors or organisations promoting childcare and education, or adult education.

This policy was adopted by	Silverhill School and Day Nursery
Date	January 2019
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Name of signatory	Jenifer Capper
Role of signatory	Head Mistress